

# VACATE NOTICE

Mail to: **Northeast Heights Self Storage**  
4801 Eubank NE  
Albuquerque, NM 87111-2535

OR DROP AT OFFICE

**A 10 day written notice is required prior to the date you vacate. We will pro-rate your last month's rent if we receive your notice prior to the 5<sup>th</sup> of the month and before you make your final payment. Units must be left cleaned, swept and unlocked!**

Occupant Name \_\_\_\_\_ Phone \_\_\_\_\_ Unit # \_\_\_\_\_

Vacate Date \_\_\_\_\_ Occupant Signature \_\_\_\_\_

Reason for vacating (check one that applies):  
 no longer need add'l storage space     rates    • new house or apartment    • leaving area  
• other (please specify) \_\_\_\_\_

How was our service?    • Poor    • Fair    • Good    • Excellent

Would you refer others or rent from us again?    • Yes    • No    If "no," why? \_\_\_\_\_

It's been a pleasure serving you.

**RECEIVED** \_\_\_ / \_\_\_ / \_\_\_ **BY** \_\_\_\_\_